

Curriculum Vitae

Personal Information

Name / Surname	-
Address	Rome
Telephone	-
E-mail	-
Nationality	Italian
Date of Birth	1993
Gender	Female

Work Experience

Date	2021 – 2022
Position	Reference person at Museum bookshop
Principal activities and responsibilities	Managing store orders, store set-up and display, client communication, statistical material.
Employer	Inedita S.r.l., Rome.
Date	2018 – 2020
Position	Museum bookshop staff member
Principal activities and responsibilities	Store set-up and display, client communication
Employer	-

Education and training

Date	Degree anno 2018
Principal subjects	Dipartimento di Lettere e Filosofia, Discipline delle Arti Visive, della Musica e dello Spettacolo
Name and type of organization providing education and training	Università degli Studi di Salerno

Personal skills and competences

Mother tongue	Italian
Other languages	English: excellent communication skills, good writing skills (corresponding to level B1)
Social skills and competences/ Organizational skills and competences	Excellent organizational and social skills have been acquired in the role of store reference person, and previously staff member. The positions have also taught the important proficiencies of efficiently organizing and prioritizing work, simultaneously as being flexible, and they have further developed the essential aptitude of cooperation.
Computer skills and competences	Windows, Internet Explorer (research), Word, Excel, PowerPoint.
Driving licence	Yes.